

**MINUTES OF A REGULAR MEETING  
OF THE AIRPORT COMMISSION**

**1. CALL TO ORDER**

The Torrance Airport Commission convened in a regular session on Thursday, April 13, 2006 at 7:01 p.m. in the West Annex meeting room at Torrance City Hall.

**2. ROLL CALL**

Present: Commissioners Dingman, Donnellan, Gates, and Haddon.

Absent: Commissioners Ouwerkerk, Tymczyszyn, and Chairperson Pyles.

Also Present: Facility Operations Manager Megerdichian.

Due to the absences of the Chairperson and Vice-Chairperson, Commissioner Donnellan led the meeting.

**MOTION:** Commissioner Gates moved to grant excused absences to Commissioners Ouwerkerk, Tymczyszyn, and Chairperson Pyles for the April 13, 2006 Airport Commission meeting. Commissioner Haddon seconded the motion; a voice vote reflected unanimous approval.

**3. FLAG SALUTE**

Commissioner Gates led the Pledge of Allegiance.

**4. AFFIDAVIT OF AGENDA POSTING**

**MOTION:** Commissioner Haddon, seconded by Commissioner Dingman, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

**5. APPROVAL OF MINUTES OF MARCH 9, 2006**

Commissioner Dingman noted the following correction to the March 9, 2006 meeting minutes:

Page 1, Item 6A, line 5: "Participants took turns reading their thoughts aloud..."

**MOTION:** Commissioner Haddon moved for the approval of the March 9, 2006 Airport Commission meeting minutes as corrected. Commissioner Gates seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Ouwerkerk, Tymczyszyn, and Pyles, and with Commissioner Dingman abstaining).

**6. ACTION ITEMS**

**6A. REVIEW AND RECOMMENDATION OF AIRPORT COMMISSION WORK PLAN**

Acting Chairperson Donnellan suggested that the item be postponed due to the absences of three Commissioners from this meeting.

**MOTION:** Commissioner Haddon moved to postpone the review and recommendation of the Airport Commission Work Plan to the May 11, 2006 Airport Commission meeting. Commissioner Dingman seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Ouwerkerk, Tymczyszyn, and Pyles)

**7. INFORMATION ITEMS FOR FEBRUARY, MARCH AND APRIL 2006**

**7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Acting Chairperson Donnellan noted that the following reports for February, March, and April 2006 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, Meeting Room Schedule, and Hangar Waiting List.

Referring to the Security Project, Facility Operations Manager Megerdichian reported that in February 2006 Tatus demonstrated a wireless camera and mock key card entry system at the East T gate. He advised that the system performed well and that staff is exploring the use of wireless technology to see if it is more cost effective and dependable. He explained that the Operations office would have monitors to view the cameras, and that there would be a hard drive capable of recording 24-hours a day or by motion sensor.

Facility Operations Manager Megerdichian reported that the job walk for the Executive Hangar project would be on April 19, 2006, with bid opening scheduled for May 11, 2006.

**7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT**

Acting Chairperson Donnellan noted that the following reports for February, March, and April 2006 were included in the agenda material: Events Requiring Emergency Response and Airfield Operations Status.

Commissioner Dingman offered spelling corrections on the February 2006 Events Requiring Emergency Response report.

**7C. LAND MANAGEMENT REPORT – AERONAUTICAL**

Acting Chairperson Donnellan noted that March and April 2006 reports from Land Management Chairperson Sunshine were included in the agenda material.

Responding to Commissioner Gates inquiry regarding Flite Park, Facility Operations Manager Megerdichian stated that Phase 3 was still planned.

Commissioner Gates requested that staff provide a copy of the Mercedes lease and received clarification from staff that it is a month-to-month lease.

Facility Operations Manager Megerdichian reported that City Council has directed staff to explore the use of the eastern end of Airport property for recreational vehicle storage. He advised that a committee chaired by Councilmember Witkowsky has been established to consider options.

**7D. COMMITTEE REPORTS**

**7D.1 COMMUNITY OUTREACH & EDUCATION COMMITTEE**

No report.

**8. ORAL COMMUNICATIONS**

**8A.** A brief discussion centered on whether the Commission should take action to make a recommendation regarding the proposal to use Airport property for recreational vehicle storage.

Facility Operations Manager Megerdichian advised that the proposal was still in the preliminary stage and suggested that Land Management Chair Sunshine be asked to provide more detailed information about the issue.

Commissioner Gates suggested that the City Council committee explore the possibility of using the vacant land on Lomita Boulevard north of Costco for recreational vehicle storage.

**8B.** Commissioner Gates discussed the preparation of an annual agenda next month that would include, on a annual basis, capital projects in March, the annual inspection report in April, and the Commission's response in May. He further suggested that the following subcommittees be established: Airport Safety and Operations, Community Compatibility, Airport Best Practices, and Airport Business Development.

Facility Operations Manager Megerdichian recommended that implementation of his suggestions be deferred until after the Airport Work Plan is approved by City Council.

**8C,** Facility Operations Manager Megerdichian announced an Open House/Garden Party at Madrona Marsh on Saturday, April 15, 2006 at 10:00 a.m.

**9. ADJOURNMENT**

**MOTION:** At 7:38 p.m., the meeting was adjourned to May 11, 2006 at 7:00 p.m. in the West Annex meeting room.

Approved as Submitted May 11, 2006 s/ Sue Herbers, City Clerk
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